



**Adusumilli Gopalakrishnaiah & Sugarcane Growers  
Siddhartha Degree College of Arts and Science**  
Autonomous College :: Aided College of Govt. of AP  
**NAAC 'A' Grade College**  
Vuyyuru, Krishna (Dt.), Andhra Pradesh-521165

## **VALUE ADDED COURSE**

**TITLE: TALLY ERP-9**

**VAC CODE: COM-TE-04**

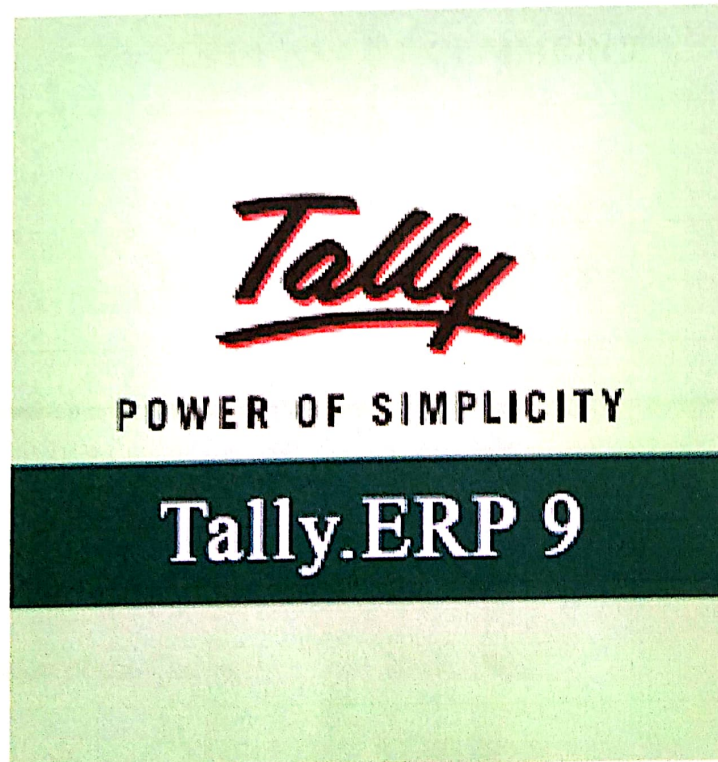
**On 1<sup>th</sup> NOV 2020 TO 8<sup>th</sup> DEC 2020**

**2020-2021**

**Duration of the Course: 30Hrs**

**Organized By**

**Department of Commerce**



# **A.G. & S.G. Siddhartha Degree College of Arts & Science**

Vuyyuru-521165, Krishna District, Andhra Pradesh

(Managed by: Siddhartha Academy of General & Technical Education, Vijayawada-10)

An Autonomous College in the Jurisdiction of Krishna University

Accredited by NAAC with "A" Grade



## **DEPARTMENT OF COMMERCE**

2020-2021

### **Value Added Course Title: TALLY ERP-9**

Name of the Lecturer	:	V. Gopi Chand
Class	:	II B.COM
Duration of the Course	:	30 HOURS
VAC Code	:	COM-TE=04



**Value Added Course**

**Title: TALLY ERP-9**

**Objectives :**

**Accurate financial record-keeping:** Providing businesses with accurate financial record-keeping is Tally's main goal. It enables organisations to produce financial statements including balance sheets, profit and loss statements, and cash flow statements as well as keep track of financial activities.

**2.Effective inventory management:** Businesses may maintain inventory levels, keep an eye on stock movement, and produce inventory reports using Tally. This aids companies in effectively managing their inventories and prevents stockouts or overstocking.

**3.Effective payroll management** is made possible by Tally's automated employee salary, tax, and other deduction calculations. Additionally, it assists firms in managing personnel information and creating payslips

**4.Simplified tax compliance:** Tally's tax management tools make it simple for businesses to adhere to tax laws. It assists companies in generating tax reports like the GSTR-1 and GSTR-3B and calculating taxes like GST, VAT, and TDS.

**5.Business analysis and decision-making:** Tally offers organisations real-time reporting and data analysis capabilities that let them base their choices on precise financial facts. It offers a variety of features, including cash flow statements, budgeting tools, and financial ratios, to assist firms in evaluating their financial performance and making future plans.

**Methodology :** Teacher - Centered method

**Duration :** 30 Hours

**A.G. & S.G. Siddhartha Degree College of Arts & Science**  
Vuyyuru-521165, Krishna District, Andhra Pradesh

**Value Added Course**

**Title:TALLY ERP-9**

**Date: On 1<sup>th</sup>NOV 2020 TO 8<sup>th</sup> DEC 2020**

Date	Content	Module No.
1-11-20 TO 10-11-20	<b>Fundamentals of TALLY ERP-9.ERP 9:</b> Features - Start TALLY ERP-9, Create and Alter a Company - Creating Single Group/Multiple Groups, Display, Deleting Groups - Ledger: Creating Single Ledger / Multiple Ledgers.	I
11-11-20 TO 20-11-20	<b>Create Accounting Masters in TALLY ERP-9.ERP 9 -</b> Chart of Accounts - Creating Single and Multiple charts, Displaying and Altering charts – Walkthrough for creating Chart of Accounts	II
21-11-20 TO 30-11- 20	<b>Back-up of data and Restoring - TALLY ERP-9 Audit</b> Features Creating Stock Unit of Measure,	III
1-12-20 TO 8-12-20	<b>Creating Inventory Master:</b> Creating Stock Groups, Displaying, Deleting, Altering - Displaying and Deleting Unit Measures - Creating, Altering, Displaying, Deleting Stock items - Generating Reports.	IV

**A.G. & S.G. Siddhartha Degree College of Arts & Science**  
Vuyyuru-521165, Krishna District, Andhra Pradesh

**Value Added Course**

**Title: TALLY ERP-9**

**Test Exercise:**

1. Ledger Creation Sums
2. Voucher Entry Sums
3. Adjustment Sums
4. Inventory Sums
5. Accounts with Inventory Sums
6. GST Sums
7. Bank Reconciliation Sums

Principal

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**Value Added Course**  
**Title:TALLY ERP-9**

**Key:**

- **Financial Management.**
- **Tax and Compliance.**
- **Budgeting.**
- **Inventory Management.**
- **Sales and Purchase Management.**
- **Point of Sale (POS)**
- **Payroll Management.**



AG & SG SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE VUYURU  
(AUTONOMOUS)

(MANAGED BY SIDDHARTHA ACADEMY OF GENERAL & TECHNICAL EDUCATION  
VIJAYAWADA)

Commerce	COMTE04	2020-2021	III.B.Com(Gen,comp&e- com)
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**SEMESTER -III**

**Tally ERP-9**

**Value added Course**

**DURATION: 2 HOURS**

**SECTION - A**

**Max Marks :50**

**ANSWER ANY FIVE OF THE FOLLOWING QUESTIONS**

**(5X10=50M)**

1. What are the most important features of Tally software?
2. What are the types of ledgers that can be created in Tally ERP 9?
3. What are the different types of vouchers created in Tally ERP 9? Include the shortcuts to generate these vouchers.
4. What is the functional enhancement in Tally ERP 9 software?
5. What are some statutory features available in Tally ERP?
6. What are the predefined ledgers available in Tally ERP 9 software?
7. What are the options available in the Account books menu in Tally ERP9?
8. How to create multiple ledgers in Tally ERP 9?
9. What does the statement of Inventory be used for?
10. How can you view the profit and loss statement in Tally ERP9?

**DEPARTMENT OF COMMERCE**

**Value Added Course**  
**Title: TALLY ERP-9**

**Feed Back Form**

1. Is the programme interested to you  (Yes/No)
2. Have you attended all the session  (Yes/No)
3. Is the content of the program is adequate  (Yes/No)
4. Have the teacher covered the entire syllabus?  (Yes/No)
5. Is the number of hours adequate?  (Yes/No)
6. Do you have any suggestions for enhancing or reducing the number of weeks designed for the program?  (Yes/No)
7. On the whole, is the program useful in terms of enriching your knowledge?  (Yes/No)
8. Do you have any suggestions on the program?  (Yes/No)

*T. Vasanthi*  
Signature of the Student



**A.G. & S.G. Siddhartha Degree College of Arts & Sciences**  
*Yuyyuru-571102, Yadadri Taluqa, Telangana State*

**DEPARTMENT OF COMMERCE**

**Value Added Course**  
**Title: TALLY ERP-9**

**Feed Back Form**

1. Is the programme interested to you  (Yes/No)
2. Have you attended all the session  (Yes/No)
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8. Do you have any suggestions on the program?  (Yes/No)

**T-Value**  
**EXCELLENCE IN THE SKILL**



**ADUSUMILLI GOPALAKRISHNAIAH AND SUGARCANE GROWERS  
SIDDHARTHA DEGREE COLLEGE OF ARTS AND SCIENCE,  
(AUTONOMOUS) VUYYURU A.P**  
(Accredited at "A" level by NAAC, Bengaluru)

**Department of Commerce**

VALUE ADDED COURSE: **TALLY ERP-9**

**CERTIFICATE**

This is to Certify that . *k. usha*

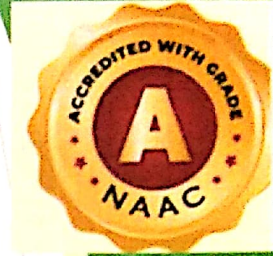
Son/Daughter of Shri/Smt *k. srinu*

has Successfully completed value added course in **TALLY ERP-9** Conducted by the Department of Commerce  
from 01-11-2020 to 08-12-2020 We wish him her bright future

*V. Lakshmi*  
**Co-ordinator**

*K. Venkatesh*  
**Head of Department**

**Principal**





Class : 8 (Low / Ban)

Course Code : Tally EQD-9 TE 04

Roll No	Name of the Student	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1801	V. Venkatesh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1802	A. Varadachari		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1803	S. Raju Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1804	A. Raju Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1805	S. Suresh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1806	V. Venkatesh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1807	S. Suresh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1808	T. Teja		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1809	T. Teja		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1810	S. Suresh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1811	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1812	T. Teja		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1813	S. Suresh Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1814	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1815	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1816	G. Subramaniyam		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1817	K. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1818	S. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1819	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1820	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1821	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1822	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1823	P. Srikanth Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1824	A. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1825	T. Srikanth Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1826	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1827	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1828	K. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1829	R. Srikanth Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1830	T. Srikanth Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1831	A. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1832	M. Sai Kumar		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1833	S. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1834	S. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
1835	A. Srikanth		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Title of the Paper : Tally EQD-9	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
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	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P



Class : B.Com (CA) Course Code : COM TE 04

Roll No	Name of the Student	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
20136	G. Naga Veera Babu		p	p	a	p	p	p	a	p	p	a	a	p	p	p	a
20137	M. Koti Anil Babu		a	a	p	p	a	p	p	p	p	a	a	p	p	p	p
20138	P. Indravathi		p	p	a	a	p	a	a	a	p	p	p	a	a		
20139	K. Ahalya		a	p	p	p	a	p	p	p	a	a	p	p	p		
20140	O. Naga Sri		p	p	p	a	a	p	p	a	a	p	p	p	a		
20141	V. Chinetha		p	a	p	p	p	a	a	p	p	a	p	p	p		
20142	V. Sarga Naga Sri		a	a	p	p	a	p	p	p	a	p	p	a	p		
143	N. Lokesh		p	p	a	p	p	p	a	a	p	p	p	a	p		
144	M. Papa		p	p	p	a	p	p	p	a	a	p	p	p	a		
145	K. Anitha		a	p	p	a	p	p	p	a	p	p	p	a	p		
146	T. Harshala		p	p	p	a	p	p	p	p	a	p	p	p	a		
147	K. Usha		a	p	p	a	a	p	p	a	a	p	p	p			
148	K. Anudeepika		p	p	a	a	p	p	p	a	a	p	p	p	p		
149	ch. chivalli		p	p	p	a	a	p	p	p	a	a	p	p	a		
150	P. Jastha		a	p	p	a	p	p	a	a	p	p	p	a	p		
151	S. Raghuram		a	a	p	p	p	a	p	p	p	p	a	p	a		
153	G. Seethya Maruthi		p	p	a	p	p	p	a	p	p	a	p	p	a		
155	P. Krishna Venu		a	a	p	p	p	a	a	p	p	a	p	a	p		
157	A. Ekalavya Vjshnavi		p	a	a	p	a	p	p	a	p	a	p	a	p		

Title of the Paper : Tally ERP-9

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
p	a	a	p	p	p	p	a	p	p	p	p	a	a	a															
a	a	p	p	p	a	p	p	p	a	a	p	p	p	p															
p	p	a	p	p	p	a	p	p	p	a	p	p	p	p															
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V. L. S.

N. Venkatesh  
 Head of the Department  
 Department of Commerce  
 A.G & S.G.S. Degree College  
 VUYURU - 521 165

[Signature]

PRINCIPAL  
 AG & SG Siddhantha Degree College of  
 Arts & Science (Autonomous), Vuyyuru